

HARRIS RYAN

Chartered Accountants

November 21, 2013

Board of Directors
Newfoundland and Labrador Amateur Taekwon Do Union Inc.
P.O. Box 21116
St. John's, NL A1A 2H0

Dear Sir/Madam:

We have completed our examination of financial statements of Newfoundland and Labrador Amateur Taekwon Do Union Inc. for the year ended August 31, 2013. Our audit was designed and cannot be relied upon to detect defalcations and similar irregularities although their discovery may result. Since our audit did not include a complete review of all systems, the following comments do not necessarily identify all weaknesses that may be present. As you know, the maintenance of an adequate system of internal control is the responsibility of management.

During the course of our testing of your systems we observed some weaknesses that we felt should be brought to your attention. The observations and comments are not meant to reflect on the honesty or integrity of any one individual but are intended to identify areas where changes could be made to enhance internal control. Our comments are as follows:

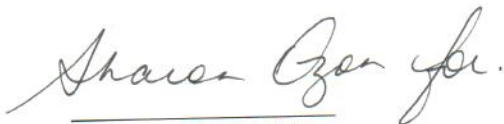
- 1) It was noted during our audit that although approval of the minutes is noted in the following meeting, the minutes themselves are not signed for approval. We recommend that the minutes be signed by a board member once they are approved.
- 2) It was noted during expense testing that not all board expense claims were being signed by the approver. It is recommended that such claims be signed prior to the cheque being signed for payment.
- 3) It was noted during revenue testing that the receipts issued are not numbered. It is recommended that sequential receipts be used.
- 4) It was noted during revenue testing that some voided receipts did not have the original receipt attached. It is recommended that both parts of the receipts be kept for voided receipts.
- 5) It was noted during the revenue testing that receipts issued that later become NSF are not being noted on the receipt. We recommended indicating NSF on any receipts that the funds were non sufficient.

- 6) It was noted during the revenue completion that the deposits made did not reflect the receipt numbers making up the deposit. We would recommend that each deposit made have a listing attached of the receipt numbers included in that deposit.

This communication is prepared solely for the information of management and is not intended for any other purpose.

We would like to take this opportunity to thank the management and staff of the Organization for their cooperation and assistance during the audit. If you have any concerns on any of the abovementioned items or on any other matters please do not hesitate to call.

Yours truly,



Douglas Harris, CA
Partner